

## Notice of Meeting

# Health and Wellbeing Board

**Date & time**

Thursday, 6 June 2019  
at 1.00 pm

**Place**

Ashcombe Suite, County  
Hall, Penrhyn Road, Kingston  
upon Thames KT1 2DN

**Contact**

Ben Cullimore  
Room 122, County Hall  
Tel 020 8213 2782  
ben.cullimore@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [ben.cullimore@surreycc.gov.uk](mailto:ben.cullimore@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ben Cullimore on 020 8213 2782.**

### Board Members

Helen Atkinson	Executive Director of Public Health and Wider Determinants of Health
Dr Andy Brooks	Chief Officer, Surrey Heath and East Berkshire Clinical Commissioning Group
Dr Charlotte Canniff	Clinical Chair, North West Surrey Clinical Commissioning Group
Dave Hill	Executive Director for Children, Families and Learning
Jason Gaskell	CEO, Surrey Community Action
Dr Russell Hills	Clinical Chair, Surrey Downs Clinical Commissioning Group
David Munro	Police and Crime Commissioner
Mr Tim Oliver (Chairman)	Leader of the Council
Kate Scribbins	Chief Executive, Healthwatch Surrey
Dr Elango Vijaykumar (Deputy Chairman)	Clinical Chair, East Surrey Clinical Commissioning Group
Simon White	Executive Director of Adult Social Care
Dr Claire Fuller	Senior Responsible Officer, Surrey Heartlands
Fiona Edwards	Chief Executive, Surrey and Borders Partnership
Joanna Killian	Chief Executive, Surrey County Council
Helen Griffiths	Executive Dean of the Faculty of Health and Medical Sciences, University of Surrey
Sue Littlemore	Head of Partnerships and Higher Education, Enterprise M3
Mrs Sinead Mooney	Cabinet Member for Adults and Public Health
Mrs Mary Lewis	Cabinet Member for Children, Young People and Families
Ruth Colburn Jackson	Managing Director, North East Hampshire and

Giles Mahoney

Siobhan Kennedy

Rob Moran

Rod Brown

Farnham Clinical Commissioning Group

Director of Integrated Care Partnerships, Guildford and  
Waverley Clinical Commissioning Group

Housing Advice Manager, Guildford Borough Council

Chief Executive, Elmbridge Borough Council

Head of Housing and Community, Epsom and Ewell  
District Council

## **TERMS OF REFERENCE**

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence and substitutions.

### **2 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **3 MINUTES OF PREVIOUS MEETING: 4 APRIL 2019**

(Pages 1  
- 4)

To agree the minutes of the previous meeting.

### **4 QUESTIONS AND PETITIONS**

#### **a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (31 May 2019).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (30 May 2019).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting and none have been received.

### **5 IMPROVING HEALTHCARE TOGETHER 2020-2030**

(Pages 5  
- 12)

The Improving Healthcare Together (IHT) 2020-2030 programme is led by experienced GPs from NHS Surrey Downs, Sutton and Merton Clinical Commissioning Groups (CCGs).

We are working with Epsom and St Helier University Hospitals NHS Trust

(ESTH) to address a series of long-standing challenges and improve healthcare for local people in the future.

This reports outlines the progress to date with the programme of work and the next steps prior to any potential public consultation.

## **6 END OF LIFE CARE PARTNERSHIP PROJECT**

(Pages  
13 - 18)

The Health and Wellbeing Strategy identified 'helping people in Surrey to lead healthy lives' as one of three interconnected priorities for partners to work together to improve outcomes across the county. An agreed key focus area within this was to help people to live independently for as long as possible and to die well. The Health and Wellbeing Board has asked officers to scope out partnership opportunities to support work around End of Life Care.

This paper sets out the current picture of End of Life Care commissioning priorities in Surrey, to enable the Board to scope a partnership project aimed at delivering an equitable, high quality End of Life Care service – to ensure Surrey residents and their families are able to access the care they need, as well as die with dignity in their preferred setting.

## **7 PRIORITY ONE DRAFT IMPLEMENTATION PLAN**

(Pages  
19 - 30)

This paper introduces the draft implementation plan for 'Priority One: Helping people to live healthy lives'. Following approval, we will begin engagement on the draft implementation plan with key stakeholders and partnerships.

The Surrey Prevention and Wider Determinants of Health will sign off the final implementation plan in the autumn before the implementation plan is brought to the Health and Wellbeing Board for approval in December.

## **8 DEVELOPING THE COMMUNITY DEVELOPMENT SYSTEM CAPABILITY**

(Pages  
31 - 36)

Community development is identified as a system capability in order to deliver the Health and Wellbeing Strategy and the 2030 Community Vision for Surrey.

The Health and Wellbeing Strategy proposes developing a community development workstream and a community engagement plan.

## **9 DATE OF THE NEXT MEETING**

The next public meeting of the Health and Wellbeing Board will be on 5 September 2019.

**Joanna Killian**  
**Chief Executive**  
**Surrey County Council**  
Published: Wednesday, 29 May 2019

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).  
The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation.*